

THESIS OR MASTERS FORMATTING GUIDELINES

- A. After the successful defense of the thesis/project the approval page must be signed by the student's project advisor(s), committee members, and Department Chair(s). It is optional to include the signature of the Dean of the appropriate School. A sample approval page is included below but can be edited as needed.
- B. The student must submit a digital copy of the thesis to Adams Library, following [the Student Scholarship Submission instructions available here](#). The student may also be required to submit their thesis to the appropriate School in accordance with that particular School's calendar and policies.
- C. Margins of 1" should be allowed on all sides.
- D. The thesis should be submitted in the following order, with the approval page submitted as a separate document:
 - 1. Title page
 - 2. Abstract
 - 3. Table of Contents
 - 4. Page 1, etc. to final page
 - 5. Bibliography
 - 6. Appendix
- E. The title page and approval sheet should conform to the enclosed samples.
- F. An abstract of no more than 250 words should present a statement of the problem, a description of the study, and a summary of the findings.
- G. Each department will specify a manual on style and format.

FIELD PROJECT TITLE PAGE

TITLE IN ALL CAPITAL LETTERS IN INVERTED PYRAMID FORM

By (Student Name goes here)

A Field Project Submitted in Partial Fulfillment

of the Requirements for

XXXXXXXXXX

in the Department of XXXXXXXXXXXX

The School of XXXXXXXX

Rhode Island College

20XX

NOTE: This form can be modified based on the requirements of your department.

FIELD PROJECT APPROVAL PAGE

TITLE IN ALL CAPITAL LETTERS IN INVERTED PYRAMID FORM

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20XX

Approved:

Name, Project Advisor

Date

Name, Committee Member (if needed)

Date

Name, Committee Chairperson

Date

Name, Department Chair

Date

Name, Dean of School (if needed)

Date

NOTE: This form can be modified based on the requirements of your department.